

TOOL C

INTERMUNICIPAL PREPARATION



PURPOSE: For two or more municipalities to determine how to approach the ICF process.

1

Compare with your municipal neighbours:

- i. Desired outcomes of the ICF/IDP: what collectively do you want to achieve with ICFs and IDPs?

- ii. Service inventory: establish what services do the municipalities want to negotiate?

- iii. IDP Focus Areas: Determine the status of the IDP. Does an IDP need to be prepared, or updated or do the municipalities agree that an IDP is not needed?

2

Given your answers to the questions above, **what are some approaches that would be effective and efficient to negotiating and exploring these identified services?** The following are process options. They are not an exhaustive list and are provided to help create discussion.

- i. **Separate** negotiations with all municipalities;

- ii. Negotiation by identified municipalities on **individual services** that would serve all municipalities;

- iii. Negotiation of an **overarching ICF for multiple municipalities** (i.e. County and 4 summer villages around the same lake)

3

How are you going to negotiate? Develop an intermunicipal Negotiation Committees Terms of Reference/Negotiation Protocols using **Tool D: Sample ICF Terms of Reference**.

- i. Who needs to be on the negotiation committee?
- ii. When and where should they meet?
- iii. How are you going to keep the respective councils informed and get their input?
- iv. How are we going to communicate with the public and media?

