



June 1, 2021

Mr. Dan Rude
CEO
Alberta Urban Municipalities Association (AUMA)

Email: drude@auma.ca

RE: Private Sewage Disposal Systems Sub-Council (PSSC)

Dear Mr. Rude,

The Safety Codes Council (Council) is requesting the Alberta Urban Municipalities Association's participation as a nominating organization for the Municipalities industry segment on the newly created Private Sewage Disposal Systems Sub-Council (PSSC).

The Council is a statutory organization that delivers programs and services and makes recommendations to the Government of Alberta regarding safety codes and standards. A recent governance review uncovered an opportunity for the Council to enhance the structure and support we provide to the volunteer members who make recommendations about safety codes and standards relating to private sewage disposal systems. It was recognized that the private sewage disposal industry encounters distinct challenges and requires different expertise than plumbing systems. To reflect this, the Council has created a new sub-council specific to private sewage disposal systems and has revised the existing Plumbing Sub-Council matrix to focus on plumbing installations that fall under the National Plumbing Code.

This change in structure will allow each of these disciplines to focus on work that is germane to their expertise while allowing shared issues to be addressed by both sub-councils in tandem. The PSSC will continue and expand upon work done by the Private Sewage Disposal Systems Working Group on behalf of the Plumbing Sub-Council. This includes periodically reviewing and recommending amendments to the Private Sewage Disposal Systems Standard of Practice.

As key stakeholders in the safety codes system, it is crucial that your industry segment is represented in the Safety Codes Council's discussions and recommendations regarding private sewage disposal systems. We would appreciate the Alberta Urban Municipalities Association's participation in developing recommendations by agreeing to serve as a nominating organization for the Municipalities industry segment on the PSSC. Nominating organizations are responsible for putting forward suitable nominees and maintaining

communication with their representative member to ensure the member is able to well represent the industry segment. Please note that there is a second organization identified in the matrix as a nominating organization for this seat as well.

Sub-council members are expected to bring the expertise and perspective of their industry segment to the sub-council's discussions of safety, but not to lobby on behalf of their nominating organization. I have attached the Council Member Position Description as well as the Appointment to Council policy for more detailed information.

We are requesting a response indicating whether the Alberta Urban Municipalities Association wishes to serve as a nominating organization to the PSSC. Should that be the case, after we receive your response we will follow up with a request to provide two (if possible) proposed nominees who are actively engaged in the safety codes system, along with a resume or CV outlining their experience with private sewage disposal systems.

Please do not hesitate to contact myself at 780-969-1005, email susan.rossmann@safetycodes.ab.ca or Gerry Letendre at 780-969-1007, email gerry.letendre@safetycodes.ab.ca if you have any questions.

Sincerely,

Susan Rossmann
Acting Director, Corporate Strategy and Communications

Attachments: Appointment to Council Policy, Sub-Council Member Position Description